

Warwick School District
Lititz, PA 17543

February 22, 2012

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, February 21, 2012, at 7:00 p.m.

Dr. Quinn, President, called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Assistant Board Secretary called the roll of the Board: Millard P. Eppig, Jr., Michael R. Landis, Darryl L. Miller, Nelson Peters, Dr. Timothy Quinn, Todd L. Rucci, Scott Shaub, Debra J. Wenger, and Abigail Barthe, Student Representative, were present at roll call.

Excused absence: Matthew Knouse

Others attending the meeting: Dr. April Hershey, Superintendent, Dr. Keith Floyd, Assistant Superintendent for Elementary Education, Dr. Robin Felty, Assistant Superintendent for Secondary Education, David L. Zerbe, Business Manager, Lori Zimmerman, Howard & Kathy Snoke, Lyn Brosnan, Michael C. Upton of *Lititz Record Express*.

RECOGNITION OF CITIZENS

Dr. Quinn welcomed those attending the meeting and asked if there were any questions or comments.

APPROVAL OF AGENDA

Mr. Eppig moved, Mr. Rucci seconded the motion to approve the agenda as presented.

Motion passed unanimously.

APPROVAL OF MINUTES ([Regular meeting](#) of 1/17/2012)

Mr. Eppig moved, Mrs. Wenger seconded the motion to approve the minutes of the January 17, 2012 meeting of the Board.

Motion passed unanimously.

TREASURERS REPORT

Mr. Miller presented the Treasurer's Report. A copy of the report is attached to these minutes.

The Treasurer's Report was unanimously accepted by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Miller. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$1,170,491.15
Wire Transfers	\$1,383,172.18
Construction Fund	\$ 5,554.04
Cafeteria Fund	\$ 164,533.00
Middle School Fund	\$ 60.00
High School Fund	\$ 4,548.02

Mr. Miller moved, Mr. Landis seconded the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters, Dr. Quinn, Mr. Rucci,
Mr. Shaub, and Mrs. Wenger

Nays: None

Absent: Mr. Knouse

COMMUNICATIONS

None

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Retirement

It was recommended that the Board accept the retirement of the following individuals:

Administrative

Dr. Peggy Montgomery, as Principal at John R. Bonfield Elementary School, effective August 21, 2012.

Instructional

Marji Worrell, as a Speech & Language Pathologist at John R. Bonfield Elementary School effective June 30, 2012.

Lorraine Wink, as a Librarian at John Beck Elementary School, effective June 30, 2012.

Samuel Stoler, as a Grade 5 Teacher at John Beck Elementary School, effective June 30, 2012.

Mary Lou Raiser, as a Grade 5 Teacher at John R. Bonfield Elementary School, effective June 30, 2012.

Karen Potter, as a Grade 1 Teacher at John R. Bonfield Elementary School, effective June 30, 2012.

Marilyn Fausnacht, as a Grade 2 Teacher at John R. Bonfield Elementary School, effective June 30, 2012.

Julie Meiskey, as a Computer Applications Teacher at Warwick Middle School, effective June 30, 2012.

Mark Macik, as a Social Studies Teacher at Warwick High School, effective June 30, 2012.

Non-Instructional

Jo Anne McClain as an Executive Assistant to Superintendent/School Board Secretary at the Warwick District Office, effective August 31, 2012.

Barbara Oehme, as a Food Services Coordinator at Lititz Elementary School, effective August 31, 2012.

Rosemary Miller from a Building Services position at Warwick High School, effective August 31, 2012.

Kathleen Donmoyer as a Learning Support Assistant at Warwick Middle School, effective August 31, 2012.

B. Resignations

It was recommended that the Board accept the resignations of the following individuals.

Administrative

Keith Floyd as Assistant Superintendent for Elementary Education, effective March 12, 2012.

Instructional

Jennifer Maffeo, as a Biology Teacher at Warwick High School, effective June 30, 2012.

Lisa Lauer, as a Grade 6 teacher at John Beck Elementary School, effective February 22, 2012.

Non-Instructional

Rodney Matthews, from a building services position at Kissel Hill Elementary School, effective

February 17, 2012.

Ian Gebhard, from a building services position at Kissel Hill Elementary School, effective February 17, 2012.

Christian Boutsikaris, as a Varsity Assistant Track and Field Coach at Warwick High School, effective February 6, 2012.

Mr. Eppig moved, Mrs. Wenger seconded the motion to approve the retirements and resignations of the above individuals.

C. Elections

It is recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Instructional

Paul Castellitto, as a Social Studies Teacher at Warwick High School effective February 22, 2012 at a salary of \$52,178. Mr. Castellitto has been selected as the permanent replacement for Mr. Curt Morris who retired.

Extra Duty

Miss Katie Vann, as a Head Track and Field coach at Warwick High School for the 2011/2012 school year at a salary of \$3,150. Miss Vann is replacing Scott Rathkey.

Alex Daecher, as Varsity Assistant Track and Field Coach at Warwick High School for the 2011/2012 school year at a salary of \$3,497. Mr. Daecher is replacing Christian Bousikaris.

Volunteer Coaches

It is recommended that the Board approve the following individual as a volunteer coach for the 2011/12 athletic season.

Mark Galway, as a Volunteer Boys Lacrosse Coach at Warwick High School for the 2011/2012 school year.

Independent Volunteers

It is recommended that the Board approve the following individuals as independent volunteers for the 2011/12 school year.

Laura Bjanas	Carrie Lawson
Airica Cromer	Linda Masters
Jan Davis	Lauren Nazzaro
Debra Eisenhart	Christine Rabin
Dennis Eisenhart	Alyson Shanklin
Rachel Horst	Maribeth Swarr
Amy St. Pierre	

Substitute Teachers and Assistants

It is recommended that the Board approve the election of the following individuals as substitutes, effective February 22, 2012, until they submit their resignation or have their active status changed by the district.

Teachers

Lija Stoltzfus
Brooke Frantz
Brandie Moist
Katharine Rothenberger
Katie Vann

Support Staff

Holly Allen
Diane Brandt
Ian Gebhard
Judith Good

Alecia Weaver
Megan Wentzel

Guest Teachers
Amanda Kane-Cluley
Jessica Jackson
Angela Miller

Substitute Nurse
Susan Garner

Mr. Eppig moved, Mrs. Wenger seconded the motion to approve the elections of the above individuals.

2. TRANSFERS/CHANGE OF STATUS

It is recommended that the Board approve the transfer of the following individual.

Non-Instructional

Sylia Michelle Long from a Special Needs Assistant at Lititz Elementary School, 6.0 hours/day – 30 hours/week at \$10.95/hour to a Special Needs Assistant at Kissel Hill Elementary School, 6.5hours/day – 32.5 hours/week at \$9.45/hour, effective February 6, 2012.

3. LEAVE OF ABSENCE REQUEST

It is recommended that the Board approve the following leave of absence requests:

Megan Cupo-Fisher is requesting a leave of absence for child rearing and does not qualify for FMLA. Her leave will begin on April 10, 2012 through the end of the 2011/2012 school year. A portion of her leave will be paid through accrued paid time off and the remainder will be unpaid.

Catherine Dommel is requesting FMLA from approximately April 30, 2012 through the end of the 2011/2012 school year. A portion of this leave will be paid through accrued paid time off and the remainder will be unpaid.

Mr. Eppig moved, Mr. Peters seconded the motion to approve the above transfers, changes of status and leave requests.

On roll call vote:

Ayes: Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,
Dr. Quinn, Mr. Rucci, Mr. Shaub, and Mrs. Wenger

Nays: None

Absent: Mr. Knouse

4. BOARD POLICY REVISIONS

It is recommended that the Board approve, as a second reading, the following new policy and existing policy revisions. [ATTACHMENT #1](#) (Copies of the policies may be viewed in their entirety at the Superintendent's office during normal business hours.)

Revised Policies

113 - Special Education

113.3 - Screening and Evaluations for Students with Disabilities

Mr. Eppig moved, Mr. Rucci seconded the motion to approve the above board new policy and existing policy revisions.

On roll call vote:

Ayes: Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,
Dr. Quinn, Mr. Rucci, Mr. Shaub, and Mrs. Wenger

Nays: None

Absent: Mr. Knouse

5. DISTRICT CALENDAR 2012-2013

It is recommended that the Board approve, the District Calendar for the 2012-2013 school year as set forth on [ATTACHMENT #2.](#)

Mrs. Wenger moved, Mr. Peters seconded the motion to approve the District Calendar for 2012-2013.

On roll call vote:

Ayes: Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,
Dr. Quinn, Mr. Rucci, Mr. Shaub, and Mrs. Wenger
Nays: None
Absent: Mr. Knouse

6. DONATION OF EQUIPMENT

It is recommended that the Board approve, acceptance of donation of equipment from ECOM America, Ltd. as set forth in [ATTACHMENT #3](#).

Mrs. Wenger moved, Mr. Peters seconded the motion to approve the donation of equipment as set forth in Attachment #3.

On roll call vote:

Ayes: Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,
Dr. Quinn, Mr. Rucci, Mr. Shaub, and Mrs. Wenger
Nays: None
Absent: Mr. Knouse

Information from the Superintendent

Dr. Hershey noted the IU Convention will be held on April 11, 2012 at Central Manor Elementary School from 5:00 p.m. to 9:00 p.m. She also reported that artifacts recovered from the demolition of the Wissler House will be donated to the Lititz Historical Foundation. Dr. Hershey also reminded everyone of the Public Forum to be held March 6, 2012 at Warwick Middle School with a focus on budget.

COMMITTEE REPORTS

Student Representative

Building and Property Committee

The Building and Property Committee met on February 13, 2012. An update was given on the McCall House demolition project. Planning and review of the 12-12 budget included, Non Repetitive Maintenance and Line Item discussion. There was an update on Alternative Funding and the status of the Middle School Chiller was discussed. The Committee had no recommendations for the Board.

Education Committee

The Education Committee met on February 13, 2012. Miss Abigail Barthe presented the Student Representative report. Dr. Keith Floyd gave an update on the K-12 Movie Guidelines and made a presentation on K-12 Lesson Planning Guidelines. Dr. Floyd and Dr. Robin Felty gave an Overview/Presentation on the Curriculum Update, specifically, Elementary Language Arts and High School Social Studies Course Alignment. The Committee has no items for Board action.

Finance and Legal Committee

The Finance & Legal Committee met on February 9, 2012. The 2012/13 budget was discussed with an update on the Governor's budget proposal. LCCTC Budget – Debt Service was discussed with reference to the Governor's budget and renovations. Non-repetitive maintenance reviewed removal of house at John Beck Elementary. The Warwick Ware sub-committee met to continue work on the business plan. Mr. Zerbe gave an update on Alternative Funding. Potential refunding of school debt service was also reviewed. The Committee reviewed budget transfers for the 11/12 fiscal year. The Committee makes the following recommendation to the Board:

1. It is recommended that the Board approve the 2011/12 Budget Transfers (\$26,315) as presented on [ATTACHMENT #4](#).

Mr. Miller moved, Mr. Landis seconded the motion to approve the budget transfers per Attachment #4.

On roll call vote:

Ayes: Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,
Dr. Quinn, Mr. Rucci, Mr. Shaub, and Mrs. Wenger

Nays: None
Absent: Mr. Knouse

Student Activities Committee

The Student Activities Committee met on February 9, 2012. Miss Abigail Barthe presented the Student Representative report. Dr. Robin Felty reported on transportation of students from Ephrata to John Beck Elementary. Mr. Price and Mrs. Gleason along with High School students presented information on a fundraising event to be held in March. Dr. Felty presented requests for Sunday Use and overnight/out-of-state field trips. An update on participation fees for extra-curricular activities was presented by Mr. John Kosydar. The Committee makes the following recommendations to the Board:

1. It is recommended that the Board approve the following Sunday use of facilities request:
 - A. The Five Star Swim Club to use the MS cafeteria-dining area only on March 18, 2012 from 3:30 – 6:00 p.m. for their Ice Cream Social/Awards Banquet.
 - B. The Lititz Youth Soccer Club to use John Beck practice field 18, baseball field 19, and soccer field 20 from March 18, 2012 through June 10, 2012 from 1:00 – 6:00 p.m.
 - C. The Warwick Youth Girls' Softball Association to use JV softball field 5, Ambucs Field 16, multi-purpose field 4, and the John Beck baseball field 21 from March 18, 2012 through August 26, 2012 from 1:00 – 8:00 p.m. for practice/games.

Mr. Rucci moved, Mrs. Wenger seconded the motion to approve the above Sunday use of facilities.

On roll call vote:

Ayes: Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,
Dr. Quinn, Mr. Rucci, Mr. Shaub, and Mrs. Wenger
Nays: None
Absent: Mr. Knouse

2. It is recommended that the Board approve the following Overnight and/or Out of State field trip requests:

- A. MS students and staff to Arlington, VA from February 17-22, 2012. Students will attend the National Awards Ceremony for their submission to the Future City National Competition.
- B. HS students and staff to Chambersburg HS on February 24 & 25, 2012. Students will participate in the PMEA Region V State Band Festival.
- C. HS students and staff to the Carlisle Hotel Convention Center, Carlisle, PA. The high school Chess Club will participate in the PA State Scholastic Chess Championship from March 3-4, 2012.
- D. HS students and staff to Waynesboro Area Senior HS, Waynesboro, PA from March 8-10, 2012. Students have been chosen to participate in the Region V State Chorus.
- E. HS students and staff to Penn State University from June 12-14, 2012. Students will participate in the FFA State Competition.

Mr. Rucci moved, Mrs. Wenger seconded the motion to approve the above Overnight and/or Out of State field trip requests.

On roll call vote:

Ayes: Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,
Dr. Quinn, Mr. Rucci, Mr. Shaub, and Mrs. Wenger
Nays: None
Absent: Mr. Knouse

Executive Session/Personnel Committee

Dr. Quinn announced that there would be a meeting immediately following this Board meeting.

Labor and Management Committee

Lititz Community Center Representative

Mr. Peters reported that there was no meeting, nothing to report.

Legislative Committee

Mr. Eppig reported that the governor's budget was discussed. Prevailing wage range of \$25,000 to \$185,000 was discussed.

IU Representative

Mr. Landis reported on the Feb. 8, 2012 meeting. The Legislative Breakfast will be held on March 12, 2012. March 29 through April 4, 2012 a Class Sale Fund Raiser will be held to benefit the students.

Lancaster County Career and Technology Center Representative

Mr. Eppig reported that they met on January 26, 2012. They discussed upcoming competitions, budget and teacher contracts.

Lancaster County Academy Representative

Mr. Miller reported that there was no meeting.

PRIOR BUSINESS

None

NEW BUSINESS

None

INFORMATION

None

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

Dr. Quinn thanked those who attended the meeting. He extended best wishes to the retiring staff members and welcomed the new staff members. He also reminded everyone of the Public Forum on March 6, 2012.

ADJOURNMENT

There being no further business, Abigail Barthe moved to adjourn the meeting. Mr. Peters seconded the motion and the meeting adjourned at 7:47 p.m.

Respectfully submitted,

David Zerbe, Assistant Secretary/Recorder

