

Warwick School District

Lititz, PA 17543

February 18, 2014

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, February 18, 2014 at 7:00 p.m.

Dr. Quinn, President, called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

SWEARING-IN OF BOARD SECRETARY

District Justice Edward Tobin swore in Mr. Nathan Wertsch, Board Secretary.

TEACHER RECOGNITION

Lacie Buxton was recognized with a certificate of heroism by the School Board and District Administration and also by the local fire companies, with a presentation and plaque for her heroism in putting out a fire at the high school, pulling the fire alarm, and keeping students and staff safe.

ROLL CALL

The Board Secretary called the roll of the Board: Dr. Timothy Quinn, Millard P. Eppig, Jr., Todd L. Rucci, Scott Shaub, Darryl L. Miller, Nelson Peters, Debra J. Wenger, Michael R. Landis, Benedict Sahd, and student representative, Rebecca Goebel, were all present.

Others attending the meeting: Dr. April Hershey, Superintendent, Dr. Robin Felty, Assistant Superintendent, Nate Wertsch, Business Manager, Mark Leidich, Melanie Calender, Ryan Landis, Jennifer Murphy, Lori Zimmerman, Michael Upton of The Lititz Record Express, Laurie Knowles of Lancaster Newspapers, Kevin Martzall, Fred Griffiths, Werner Martin, Joe and Andrew Haines, Charles Hample, Hannah Riden, Lea Zikmund with approximately 20 Warwick High School Seniors.

RECOGNITION OF CITIZENS

Miss Hannah Riden and Miss Lea Zikmund, both seniors at Warwick High School, spoke on behalf of the senior students in attendance and detailed their concerns about not having a graduation date set. They both discussed the transition to college, military obligations, and families trying to make plans as reasons to know the date in advance.

In response, Dr. Hershey stated that Warwick always sets the graduation date in March after most of the weather issues are over. The students should expect that an official graduation date will be approved at the March board meeting. Dr. Hershey also detailed the state's 180-day requirements for students and that she is looking at all options to minimize the added snow days, including asking for relief from the state.

APPROVAL OF AGENDA

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the agenda as presented.
Motion passed 9-0.

APPROVAL OF MINUTES ([Regular meeting](#) of January 21, 2014, which was rescheduled on January 28, 2014.)

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve the minutes of the Regular meeting of January 21, 2014, rescheduled and held on January 28, 2014.
Motion passed 9-0.

TREASURERS REPORT

Mr. Miller presented the Treasurer's Report. A copy of the report is attached to these minutes.
The Treasurer's Report was accepted 9-0 by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Miller. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$661,078.69
Wire Transfers	\$1,558,178.43
Construction Fund	None
Cafeteria Fund	\$135,074.38
Middle School Fund	None
High School Fund	\$13,115.91

Mr. Miller moved, Mr. Landis seconded, the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger,
Mr. Landis, Mr. Rucci, Mr. Shaub and Mr. Sahd

Abstain: None

Nays: None

Absent: None

COMMUNICATIONS

Dr. Hershey shared that as per a request from Mr. Donald Gallagher, all Board members have received a letter about removing the Warrior as mascot. The letter will be attached to the official Minutes.

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Retirement

It was recommended that the Board approve the retirement of the following individuals:

Instructional

Pamela Way as a Health and Physical Education Teacher at Warwick High School, effective the last day of the 2013-2014 school year.

Mary Ann Seitz as a Physical Education Teacher for Kissel Hill Elementary School, effective the last day of the 2013-2014 school year.

Non-Instructional

Mary Lou Bucher as Library Assistant at Kissel Hill Elementary School, effective April 30, 2014.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the retirement of the individuals named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger,
Mr. Landis, Mr. Rucci, Mr. Shaub and Mr. Sahd

Abstain: None

Nays: None

Absent: None

B. Resignations

It was recommended that the Board approve the resignation of the following individuals:

Non-Instructional

Terry Fichthorn as a Food and Nutrition Services Assistant at Kissel Hill Elementary School, effective February 5, 2014.

Constance Simmons as a Special Needs Assistant at Warwick High School, effective February 7, 2014.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the resignations of the individuals listed above.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger, Mr. Landis, Mr. Rucci, Mr. Shaub and Mr. Sahd

Abstain: None

Nays: None

Absent: None

C. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Instructional

Amy E. Benjamin as a School Psychologist (Special Programs JRB, LE, WHS) at the District Office, at the annual salary of \$51,240, effective pending release from current employer. Ms. Benjamin is replacing Titina Brown who resigned.

Non-Instructional

Kathy Sozzi as a Classroom Assistant at John R. Bonfield Elementary School, 2.0 hours/day, at the hourly rate of \$9.50, effective February 20, 2014. Ms. Sozzi is replacing Tamara Weaver who had a change of status.

Anja Homberger as a Special Needs Assistant at Warwick Middle School, 5.5 hours/day, at the hourly rate of \$10.55, effective upon receipt of paperwork. This is a new position to meet the needs of a new student.

Tammy Charles as a Special Needs Assistant at Warwick High School, 4.0 hours/day, at the hourly rate of \$10.50, effective upon receipt of paperwork. Ms. Charles is replacing Connie Simmons who resigned.

Lisa Bradley as a Special Needs Assistant at Warwick Middle School, 5.5 hours/day, at the hourly rate of \$10.65, effective upon receipt of paperwork. This is a new position to meet the needs of a new student.

Deborah Diehl as a Food and Nutrition Services Assistant at Kissel Hill Elementary School, 3.0 hours/day, 15 hours/week, at the hourly rate of \$9.25, effective upon receipt of paperwork. Ms. Diehl is replacing Terry Fichthorn who resigned.

Extra-Duty/Extra Curricular

Aimee Ketchum as Elementary Drama Director at Kissel Hill Elementary School, at the annual salary of \$1,175, effective for the 2013-2014 school year. Mrs. Ketchum is replacing Melodie Fair who resigned.

Erika Rhodside as a Yearbook Advisor at Warwick High School, 75 percent, second semester only, at the prorated salary of \$928.13. Ms. Rhodside is replacing Ann Behling who resigned.

Rodney Snyder as Assistant Baseball Coach at Warwick High School, at the annual salary of \$3,497, effective for the 2013-2014 school year. Mr. Snyder is replacing Zach Snyder who resigned.

Chris Hall as Assistant Boys Volleyball Coach at Warwick High School, at the annual salary of \$2,363, effective for the 2013-2014 school year. Mr. Hall is replacing Jennifer Teale who resigned.

Robert Rhoads as Assistant Track Coach at Warwick High School, at the annual salary of \$2,363, effective for the 2013-2014 school year. Mr. Rhoads is replacing Alex Daecher who had a change in status.

Substitutes and Assistants

It is recommended that the Board approve the election of the individuals listed below, pending receipt of paperwork, effective February 19, 2014, until they submit their resignations or have their active status changed by the district.

Substitute Teachers

Lisa Ammon
Lacie Buxton
Julie Carino
Mary Fellin
Rebecca Garrett
Lauren Leitzel
Marianne J. Wimer

Substitute Support Staff

Terry Fichthorn
Jennifer Spangler

Independent Volunteers

It is recommended that the Board approve the election of the individuals listed below as independent volunteers, effective February 19, 2014, until they submit their resignations or have their active status changed by the district.

Robert Finkill
Kerri Frank
Roger Frey
Doran Herritt
Carol Mack
Gail Miller-Watts
Darryl Preziosi
Michele Preziosi
Beth Rice
Lisa Winters
Kari Zimmerman

Volunteer Coach

It is recommended that the Board approve the election of the individual listed below as a volunteer coach, effective February 19, 2014, until he submits his resignation or has his active status changed by the district.

Matt Bomberger

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the election of the individuals listed above.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger, Mr. Landis, Mr. Rucci, Mr. Shaub and Mr. Sahd

Abstain: None

Nays: None

Absent: None

2. CHANGE OF STATUS

It was recommended that the Board approve the change of status requests for the following individuals:

Non-Instructional

Judy Moyer from a Secretary at Warwick High School, 8.0 hours/day at the hourly rate of \$13.00 to an Administrative Assistant at Warwick High School, 8.0 hours day at the hourly rate of \$14.50, effective February 19, 2014. The change of status is due to Louise Pesarchick's retirement.

Cheri Manz from an Office Assistant at Warwick High School, 8.0 hours/day at the hourly rate of \$15.61 to a Secretary at Warwick High School, 8.0 hours day, at the hourly rate of \$16.10, effective February 19, 2014. The change of status is due to Judy Moyer's change of status.

Stacy McSparran from a Special Needs Assistant at John R. Bonfield Elementary School, 5.5 hours/day to Special Needs Assistant at John R. Bonfield Elementary School, 5.75 hours/day, effective January 6, 2014. The change of status is to meet student needs.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the change of status requests for the individuals as presented:

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger, Mr. Landis, Mr. Rucci, Mr. Shaub and Mr. Sahd

Abstain: None

Nays: None

Absent: None

3. LEAVE OF ABSENCE REQUESTS

It was recommended that the Board approve the following leave of absence requests:

Craig Young is requesting an Unpaid Leave of Absence for medical reasons, effective February 10, 2014 through August 29, 2014. His anticipated return to work date is September 2, 2014, pending release by his doctor.

Mary Kay Guthrie is requesting an Unpaid Leave of Absence for medical reasons, effective January 13, 2014. Her anticipated return to work date is April 1, 2014, pending release from her doctor.

Mr. Rucci moved, Mr. Eppig seconded, the motion to approve the leave of absence requests as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger, Mr. Landis, Mr. Rucci, Mr. Shaub and Mr. Sahd

Abstain: None

Nays: None

Absent: None

4. **SABBATICAL LEAVE REQUEST**

It was recommended that the Board approve the following Sabbatical Leave request:

- a. Carol Kuehner is requesting a Sabbatical Leave of Absence for restoration of health for the remainder of the 2013-2014 school year. Ms. Kuehner plans to return to work on the first day of the 2014-2015 school year.

Mr. Eppig moved, Mr. Sahd seconded, the motion to approve the Sabbatical Leave of Absence request as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger,
Mr. Landis, Mr. Rucci, Mr. Shaub and Mr. Sahd

Abstain: None

Nays: None

Absent: None

5. **TEACHER TENURE**

The following teacher has met the teacher tenure requirements as set forth by the Pennsylvania School Code and was recommended for tenure, effective February 19, 2014.

Lititz Elementary
Julie Brunetto, Kindergarten

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve Teacher Tenure for the teacher named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger,
Mr. Landis, Mr. Rucci, Mr. Shaub and Mr. Sahd

Abstain: None

Nays: None

Absent: None

6. **BOARD POLICY REVISIONS**

It was recommended that the Board approve, as a Second Reading, the following existing policy revisions per **ATTACHMENT #1** (Policies: 121, 210, 217, 220, 246, 313, 610, 611, 808, 913).

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the Second Reading of policies listed above.

On roll call vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger,
Mr. Landis, Mr. Rucci, Mr. Shaub and Mr. Sahd

Abstain: None

Nays: None

Absent: None

7. **BOARD POLICY REVISIONS**

It was recommended that the Board approve, as a First Reading, the following existing policy revisions per **ATTACHMENT #2** (Policies: 302, 308, and 312).

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the First Reading of the policies as presented.

On roll call vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger,
Mr. Landis, Mr. Rucci, Mr. Shaub and Mr. Sahd

Abstain: None

Nays: None

Absent: None

8. **DISTRICT CALENDAR 2014-2015**

It was recommended that the Board approve the District Calendar for the 2014-2015 school year, as set forth on **ATTACHMENT # 3**. (This calendar reverts back to the 2012-2013 Elementary Teacher Conference schedule.)

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the 2014-2015 school calendar as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger, Mr. Landis, Mr. Rucci, Mr. Shaub and Mr. Sahd

Abstain: None

Nays: None

Absent: None

9. **DIPLOMA PRESENTATION**

It was recommended that the Board approve to present a Warwick High School Diploma to Mr. Bruce B. Wike, a World War II Veteran, Merchant Marine, and member of the Coast Guard, as per Policy #217. Mr. Wike would have graduated in 1947. (The diploma will be presented to him personally on his birthday later this month.)

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve granting a Warwick diploma to Mr. Bruce Wike, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger, Mr. Landis, Mr. Rucci, Mr. Shaub and Mr. Sahd

Abstain: None

Nays: None

Absent: None

Information from the Superintendent

Dr. Hershey stated that the Middle School Future City Team competed in Nationals in Washington D.C. and won the “Best Communication System”. She also commended the eight high school athletes who participated in Signing Day and will go on to play their sport in college. She detailed that School Code prohibits having school on Saturdays, and that we must satisfy 180 days of instruction for students by July 1, 2014. The graduation date for seniors will be set at the March Board meeting.

COMMITTEE REPORTS

Student Representative

Miss Rebecca Goebel read her report detailing student activities across the district. She stated that “All Pro Dads” programs are now in all district elementary schools, that Mr. Pillion t-shirt sales raised over \$2,000 for a scholarship fund, multiple NHS activities were held across the district, and eight student athletes participated in “Signing Day” where they officially declared the college they will play for in the fall.

Building and Property Committee

The Building and Property Committee met on Monday, February 10, 2014. The agenda included a follow-up to the Bonfield performance contract as well as a review of the recent non-repetitive maintenance tour and budgetary items for 2014-2015. The committee made the following request for Board action:

1. It was recommended that the Board approve the appointment of Trane U.S. Inc. as the performance contractor as per the Act 39 Performance Contracting RFQ proposal process for the John R. Bonfield Elementary School project.

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve the request for the appointment of Trane U.S. Inc. as the performance contractor as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger,
Mr. Landis, Mr. Rucci, Mr. Shaub and Mr. Sahd

Abstain: None

Nays: None

Absent: None

Education Committee

The Education Committee met on Monday, February 10, 2014. Ms. Rebecca Goebel offered a summary of student activities occurring throughout the district. Mrs. Beth Hartranft, Mrs. Leslie Morgan, and Mr. Will Maza presented the proposed Elementary Technology Curriculum. Mr. Nate Nixdorf presented the proposed Middle School and High School Art Curriculum. Both curricula are slated for implementation during the 2014-2015 school year. The Committee made the following requests for Board action:

1. It was recommended that the Board approve the request for the implementation of the new Elementary Technology Curriculum for the 2014-2015 school year.

Mrs. Wenger moved, Mr. Peters seconded, the motion to approve the request for the implementation of new Elementary Technology Curriculum for the 2014-2015 school year.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger,
Mr. Landis, Mr. Rucci, Mr. Shaub and Mr. Sahd

Abstain: None

Nays: None

Absent: None

2. It was recommended that the Board approve the request for the implementation of the new Middle School (grades 7 and 8), and High School Art Curriculum for the 2014-2015 school year.

Mrs. Wenger moved, Mr. Peters seconded, the motion to approve the request for the implementation of new Middle School (grades 7 and 8), and High School Art Curriculum as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger,
Mr. Landis, Mr. Rucci, Mr. Shaub and Mr. Sahd

Abstain: None

Nays: None

Absent: None

Finance and Legal Committee

The Finance and Legal Committee was scheduled to meet on Thursday, February 13, 2014. However, due to inclement weather, the meeting was cancelled. The agenda included a general update regarding bond refinancing, budget, a transportation contract, and other standing relevant items. The committee had the following item for Board action:

1. The School Board approve disposal of Obsolete Tech and Other Equipment as per [ATTACHMENT #4](#).

Mr. Miller moved, Mr. Landis seconded, the motion to approve the disposal of Obsolete Tech and Other Equipment as presented:

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger, Mr. Landis, Mr. Rucci, Mr. Shaub and Mr. Sahd

Abstain: None

Nays: None

Absent: None

Student Activities Committee

The Student Activities Committee was scheduled to meet on Thursday, February 13, 2014. However, due to inclement weather, the meeting was cancelled. The Committee communicated online about the agenda items, and made the following recommendations to the Board:

1. It was recommended that the Board approve the following Sunday use requests:
 - a. Warwick Football to use turf football stadium 14 on March 9, 2014, March 16, 2014, and March 23, 2014 for a football introduction clinic for elementary students from 1:30 p.m. to 3:00 p.m.
 - b. Spooky Nook Sports to use varsity baseball field 13 and JV baseball field 11 for a baseball tournament on May 25, 2014 from 1:00 p.m. to 8:00 p.m.
 - c. Lititz Youth Soccer Club to use JB practice field 18, JB baseball field 19, JB soccer field 20 on March 16, 2014 from 1:00 – 6:00 p.m.
 - d. Warwick Youth Girls' Softball to use JRB baseball/MP field 23 and varsity softball field 5 from March 16, 2014 through July 20, 2014 from 1:00 – 7:00 p.m.
 - e. Warwick Youth Girls' Softball to use JB baseball field 21 from March 16, 2014 through August 3, 2014 from 1:00 – 7:00 p.m.

Mr. Rucci moved, Mr. Sahd seconded, the motion to approve the Sunday use requests as presented:

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger, Mr. Landis, Mr. Rucci, Mr. Shaub and Mr. Sahd

Abstain: None

Nays: None

Absent: None

2. It was recommended that the Board approve the following overnight and out of state field trip requests:
 - a. HS students and staff in the Chess Club to Carlisle Convention Center, Carlisle, PA. Students will participate in the State Scholastic Championships from March 8, 2014 to March 9, 2014.
 - b. MS students and staff to Washington, DC from February 15, 2014 to February 19, 2014. Students will participate in the Future City National Competition.
 - c. HS and MS students and staff to New York City on May 9, 2014. Students will tour several sites to view architecture and art.

Mr. Rucci moved, Mr. Sahd seconded, the motion to approve the overnight and out of state field trip requests as presented:

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger, Mr. Landis, Mr. Rucci, Mr. Shaub and Mr. Sahd

Abstain: None

Nays: None

Absent: None

3. It was recommended that the Board approve the reimbursement for transportation of students (5) residing in Warwick School District to Hinkletown Mennonite School, effective at the start of the 2013-2014 school year.

Mr. Rucci moved, Mr. Sahd seconded, the motion to approve the reimbursement for transportation of students as presented:

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger, Mr. Landis, and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Rucci and Mr. Shaub

Executive Session/Personnel Committee

Dr. Quinn announced that there would be a meeting immediately following this Board meeting.

Labor and Management Committee

A meeting scheduled for this Thursday was cancelled due to lack of agenda items.

Lititz Recreation Center Representative

No meeting.

Legislative Committee

Mr. Eppig said that there are lots of unknowns in the funding of the Governor's budget.

IU Representative

Mr. Landis shared that they held a meeting February 12, 2014. He talked about the upcoming Legislative Breakfast and the IU Convention to be held at Warwick Middle School April 9, 2014. He said that 2 of the 171 budgets will be coming before the board for approval. He said that the new board orientation was held this month and an initial meeting was held with their union on the negotiation process.

Lancaster County Career and Technology Center Representative

No meeting.

Lancaster County Academy Representative

No meeting.

PRIOR BUSINESS

None.

NEW BUSINESS

None.

INFORMATION

Dr. Hershey stated that spring is right around the corner.

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

Dr. Quinn thanked those in attendance.

Mr. Werner Martin asked the Board if they have given thought to the cafeteria menu in light of childhood obesity in this country. Dr. Hershey responded that our menu is strictly regulated by Federal guidelines, which we follow. Mr. Werner also asked if the district would consider a program in which senior citizens can volunteer in the district in exchange for property tax relief. Dr. Hershey responded that the district looked into the program in the past and decided not to pursue it for several reasons.

Mr. Todd Rucci thanked Dawn Rissmiller and those involved in organizing the Fire and Ice Festival that was held in downtown Lititz this past weekend.

Mr. Nelson Peters reminded the community to get their tickets for the upcoming Warwick High School's spring musical, "Grease".

ADJOURNMENT

There being no further business, Miss Rebecca Goebel moved to adjourn the meeting. Mrs. Wenger seconded the motion and the meeting adjourned at 7:50 p.m.

Respectfully submitted,

Nathan Wertsch, Board Secretary