

**Warwick School District**

Lititz, PA 17543

December 16, 2014

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, December 16, 2014 at 7:00 p.m.

Mr. Rucci, Vice-President, called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**A Moment of Silence was observed for Nicole Mathewson from Conestoga Valley School District.**

**ROLL CALL**

The Board Secretary called the roll of the Board: Millard P. Eppig, Jr., Nelson Peters, Debra J. Wenger, Michael R. Landis, Todd L. Rucci, Benedict Sahd, Darryl L. Miller, Scott Shaub (via Skype), and Abigail Weit, Student Representative, were present. Dr. Timothy Quinn was absent.

Others attending the meeting: Dr. April Hershey, Superintendent, Dr. Robin Felty, Assistant Superintendent, Nathan Wertsch, Business Manager, Mark Leidich, Melanie Calender, Lori Zimmerman, Laurie Knowles of Lancaster Newspapers, Kevin Martzall, Dr. Michael Smith, Shane Martin, Gregory Eckert, Lisa Himes, Ryan Berardi, and Dr. Doreen Packer.

**RECOGNITION OF CITIZENS**

None

**APPROVAL OF AGENDA**

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the agenda as presented. Motion passed 8-0.

**APPROVAL OF MINUTES** ([Regular meeting](#) of November 18, 2014)

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the minutes of the Regular meeting of November 18, 2014.

Motion passed 8-0.

**TREASURERS REPORT**

Mr. Miller presented the Treasurer’s Report. A copy of the report is attached to these minutes. The Treasurer’s Report was accepted 8-0 by the Board.

**PAYMENT OF BILLS**

The following bills were presented for payment by Mr. Miller. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$617,792.13
Wire Transfers	\$1,620,954.81
Construction Fund	None
Cafeteria Fund	\$146,525.34
Middle School Fund	\$2,116.00
High School Fund	\$12,185.44

Mr. Miller moved, Mr. Landis seconded, the motion to approve payment of the bills as presented.

**On roll call vote:**

**Ayes:** Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci, Mr. Landis, Mr. Shaub, Mr. Miller, and Mr. Sahd

**Abstain:** None  
**Nays:** None  
**Absent:** Dr. Quinn

## COMMUNICATIONS

None. Ms. Abigail Weit, student representative, offered a summary of student activities occurring throughout the district.

## REPORT OF THE SUPERINTENDENT

### 1. PERSONNEL

#### A. Resignations

It was recommended that the Board approve the resignation of the following individuals:

##### Instructional

Amy Link as a Learning Support Teacher at Lititz Elementary School, effective on the last day of the first semester of the 2014-2015 school year.

Alexxi Spicher as a Learning Support Teacher at Warwick Middle School, effective upon release.

Sarah Tull as a Social Studies Teacher at Warwick Middle School, effective January 5, 2015.

##### Non-Instructional

Elizabeth Cleaver as a Special Needs Assistant at Warwick High School, effective December 8, 2014.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the resignation of the individuals named above.

#### **On voice vote:**

**Ayes:** Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,  
Mr. Landis, Mr. Shaub, Mr. Miller, and Mr. Sahd

**Abstain:** None

**Nays:** None

**Absent:** Dr. Quinn

#### B. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks.

##### Instructional

Shane Martin as a School Counselor at Warwick Middle School, at the annual salary of \$52,968.00, effective December 17, 2014. Mr. Martin is replacing Brett Miller who resigned.

##### Instructional – LTS

Gregory Eckert as a Long Term Substitute (LTS) Gifted Teacher at Warwick High School, at the annual salary of \$46,202.00, effective the first day of the second semester of the 2014-2015 school year. Mr. Eckert is replacing Carolyn Hoy who will be on a Semester Study Sabbatical for the second semester of the 2014-2015 school year.

Jami Zimmerman as a Long Term Substitute (LTS) Social Studies Teacher at Warwick High School, at the annual salary of \$46,202.00, effective the first day of the second semester of the 2014-2015 school year. Ms. Zimmerman is replacing Jeff Rosenberger who will be on a Semester Study Sabbatical for the second semester of the 2014-2015 school year.

Non-Instructional

Melissa Aslin as a Recess Monitor at Kissel Hill Elementary School, 2.0 hours/day, at the hourly rate of \$9.65, effective December 17, 2014 pending receipt of the appropriate paperwork. Ms. Aslin is replacing Brenda Mertz who received a change of status.

Alisa Goldsborough as a Food & Nutrition Services Assistant at Warwick High School, 3.0 hours/day (15.0 hours/week), at the hourly rate of \$9.00, effective upon receipt of the appropriate paperwork. Ms. Goldsborough is replacing Gretchen Palmer who resigned.

Kelly Minnich as a Food & Nutrition Services Assistant at Warwick Middle School, 3.0 hours/day (15.0 hours/week), at the hourly rate of \$9.00, effective upon receipt of the appropriate paperwork. Ms. Minnich is replacing SueAnn DeLemos who received a transfer.

Extra-Duty/Extra Curricular

Ky-Leigh Hallman as an Assistant Girls Lacrosse Coach (50%) at Warwick High School, at the annual salary of \$1,181.50 (prorated), effective for the 2014-2015 school year, pending receipt of the appropriate paperwork. Ms. Hallman is replacing Lydia Burk who received a change of status.

India Rao as an Assistant Girls Lacrosse Coach (50%) at Warwick High School, at the annual salary of \$1,181.50 (prorated), effective for the 2014-2015 school year, pending receipt of the appropriate paperwork. Ms. Rao is replacing Lydia Burk who received a change of status.

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective December 17, 2014, until they submit their resignation or have their active status changed by the district.

Kelly Frye  
Jay Lance  
Leslie Penkunas

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the election of the above individuals subject to all pre-employment requirements and clearance checks.

**On voice vote:**

**Ayes:** Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,  
Mr. Landis, Mr. Shaub, Mr. Miller, and Mr. Sahd

**Abstain:** None

**Nays:** None

**Absent:** Dr. Quinn

2. **CHANGE OF STATUS/TRANSFER/RATE**

It was recommended that the Board approve the change of status/transfer requests/rate for the following individual:

Non-Instructional – Change of Status

Kimberly Herr from a Learning Support Assistant (4.0 hours/day)/Recess Monitor (1.5 hours/day) at Kissel Hill Elementary School, to a Learning Support Assistant, 5.5 hours/day, at Kissel Hill Elementary School, effective retroactively from September 8, 2014. This change of status was necessary to meet the needs of students.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the change of status/transfer/rate request for the individual as presented:

**On voice vote:**

**Ayes:** Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,  
Mr. Landis, Mr. Shaub, Mr. Miller, and Mr. Sahd  
**Abstain:** None  
**Nays:** None  
**Absent:** Dr. Quinn

3. **LEAVE OF ABSENCE REQUEST**

It was recommended that the Board approve the following leave of absence requests:

Instructional

Amanda Miller is requesting an extension of her previously approved Unpaid Child Rearing Leave, through the remainder of the 2014-2015 school year. Mrs. Miller is anticipating returning to work at the beginning of the 2015-2016 school year, pending release by her doctor.

Erin Smith is requesting an extension of her previously approved Unpaid Leave of Absence due to not being released by her doctor. Mrs. Smith is anticipating returning to work on January 5, 2015, pending release by her doctor.

Non-Instructional

Sandra Skoronski is requesting an extension to her previously approved Unpaid Leave of Absence due to not being released by her doctor. Mrs. Skoronski is anticipating returning to work on January 16, 2015, pending release by her doctor.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the Leave of Absences requests, as presented.

**On voice vote:**

**Ayes:** Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,  
Mr. Landis, Mr. Shaub, Mr. Miller, and Mr. Sahd  
**Abstain:** None  
**Nays:** None  
**Absent:** Dr. Quinn

4. **TEACHER TENURE**

The following teacher has met the teacher tenure requirements as set forth by the Pennsylvania School Code and was recommended for tenure, effective January 17, 2015.  
*Date was incorrectly listed on Agenda as December 17, 2014.*

High School

Christina Bracken      Language Arts

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the teacher tenure as presented.

**On voice vote:**

**Ayes:** Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,  
Mr. Landis, Mr. Shaub, Mr. Miller, and Mr. Sahd  
**Abstain:** None  
**Nays:** None  
**Absent:** Dr. Quinn

**Information from the Superintendent**

Dr. Hershey reported the following:

- Act 153 enacted requiring clearances every 3 years for anyone coming in contact with children, district needs to be in compliance by end of December next year. The district will be staging in the staff.

- Wonderful work happening in the winter shows and sports. She was grateful that the District is able to offer such opportunities to our students.

Dr. Hershey wished entire Warwick family and community a relaxing and safe holiday season.

## COMMITTEE REPORTS

### Student Representative

Ms. Abigail Weit, student representative, offered a summary of student activities occurring throughout the district during the Communications portion of this meeting.

### Building and Property Committee

The Building and Property Committee did not meet in December. Based off many prior meetings and discussions, the committee had the following recommendation for Board approval:

1. It was recommended the School Board approve the Performance Agreement For Comfort agreement and prepayment discount with Trane, related to the John R. Bonfield Elementary renovation project, as presented on [ATTACHMENT #1](#). The total project cost will be \$4,224,603, with a prepayment amount of \$3,733,232 to achieve a savings of \$68,900.

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve the Performance Agreement for Comfort agreement and prepayment discount with Trane, as presented:

**On roll call vote:**

**Ayes:** Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,  
Mr. Landis, Mr. Shaub, Mr. Miller, and Mr. Sahd

**Abstain:** None

**Nays:** None

**Absent:** Dr. Quinn

### Education Committee

The Education Committee met on Monday, December 8, 2014. Ms. Abigail Weit, student representative, offered a summary of student activities occurring throughout the district. Mrs. Stacie Bardell, Mrs. Lisa Himes, and Ms. Jennifer Murphy provided a summary of the 2014 summer educational programming for students in Pre-K through Grade 2. Mr. Marty Meier and Mr. Sheldon Christner presented the new curriculum for the high school Level 1 Technology Education courses. Mr. Ron Hallett and Mr. Jeffrey Wile offered a proposal for a new high school mathematics course. Mrs. Melanie Calender and Mrs. Leslie Hart shared an update on the kindergarten report card. Dr. Robin Felty presented information on the 2014 School Performance Profile (SPP) for the Warwick School District. Dr. Felty and Mrs. Calender provided a summary from the November building level data teams. The Committee made the following recommendations to the Board.

1. It was recommended that the Board approve the request for the new mathematics course, *Advanced Placement Computer Science A*, to be implemented at the high school during the 2015-2016 school year.

Mrs. Wenger moved, Mr. Peters seconded, the motion to approve the requested mathematics course, *Advanced Placement Computer Science A*, for the 2015-2016 school year, as presented:

**On voice vote:**

**Ayes:** Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,  
Mr. Landis, Mr. Shaub, Mr. Miller, and Mr. Sahd

**Abstain:** None

**Nays:** None

**Absent:** Dr. Quinn

2. It was recommended that the Board approve the request for the adoption of the new Level 1 Technology Education curriculum to be implemented at the high school, during the 2015-2016 school year.

Mrs. Wenger moved, Mr. Peters seconded, the motion to approve the adoption of the Level 1 Technology Education curriculum, for the 2015-2016 school year, as presented:

**On voice vote:**

**Ayes:** Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,  
Mr. Landis, Mr. Shaub, Mr. Miller, and Mr. Sahd

**Abstain:** None

**Nays:** None

**Absent:** Dr. Quinn

### **Finance and Legal Committee**

The Finance and Legal Committee did not meet in December. Based off the prior month meeting and discussion, the committee had the following recommendation for Board approval:

1. It was recommended the School Board adopt the Act 1 Accelerated Budget Opt Out Resolution, by which the School Board will not increase real estate taxes (or any other taxes) for the next fiscal year greater than 2.3% (Act 1 Index for 2015-16) as per [ATTACHMENT #2](#).

Mr. Miller moved, Mr. Landis seconded, the motion to approve the ACT 1 Accelerated Budget Opt Out Resolution, as presented:

**On voice vote:**

**Ayes:** Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,  
Mr. Landis, Mr. Shaub, Mr. Miller, and Mr. Sahd

**Abstain:** None

**Nays:** None

**Absent:** Dr. Quinn

### **Student Activities Committee**

The Student Activities Committee met on Thursday, November 11, 2014. Mrs. Jennifer Grove provided information about transportation services for the district, for the 2015-2016 school year. Dr. Robin Felty initiated a group discussion to identify strategies that the Lititz Youth Soccer Club can utilize to maintain compliance with the district Facility Use Guidelines while operating their annual Lititz Summer Showcase. Mr. Ryan Axe presented the high school Student Council proposal for purchasing Apple TV's for the classrooms. Mr. Ryan Landis offered a review of another component of the athletic handbook focusing on transportation procedures. Dr. Felty presented the requests for Sunday use of facilities and out of state/overnight field trips. The committee had the following recommendations to make to the Board at this time.

1. It was recommended that the Board approve the following Sunday use of facilities requests:
  - a. Warwick Matt Club to use the HS cafeteria-dining area only and the HS large group instruction room on March 15, 2015 from 4:30 – 6:30 p.m. for an end of year banquet.
  - b. Warwick Youth Girls' Softball to use varsity softball field 5, multi-purpose field 4, JRB baseball/MP fields 23, 24, & 25, and Moores Run baseball field 28 for tournaments on April 19, 2015, May 17, 2015, June 7, 2015 and June 14, 2015 from 1:00 – 6:00 p.m.
  - ~~c. Warwick Ice Hockey Club to use the BE gym/auditorium for off-ice training from December 21, 2014 through February 22, 2015 from 6:00 – 7:00 p.m.  
*This request for this Sunday Use was no longer needed and therefore withdrawn.*~~
  - d. Leann Knotts to use the MS auditorium for the Extreme Talent Showcase on April 12, 2015 from 1:00 - 10:30 p.m.

Mr. Rucci moved, Mr. Sahd seconded, the motion to approve the Sunday use facilities requests as presented.

**Ayes:** Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,  
Mr. Landis, Mr. Shaub, Mr. Miller, and Mr. Sahd

**Abstain:** None

**Nays:** None

**Absent:** Dr. Quinn

2. It was recommended that the Board approve the following Out of State and Overnight Field Trip Requests:
  - a. HS students and staff to participate in the District Chorus Festival at Gettysburg HS from January 23, 2015 to January 24, 2015.
  - b. HS students and staff to New York City, NY on May 1, 2015. Students will tour the city and visit the 9/11 Museum.

Mr. Rucci moved, Mr. Sahd seconded, the motion to approve the overnight and out of state field trip requests as presented:

**Ayes:** Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,  
Mr. Landis, Mr. Shaub, Mr. Miller, and Mr. Sahd

**Abstain:** None

**Nays:** None

**Absent:** Dr. Quinn

#### **Executive Session/Personnel Committee**

Mr. Rucci announced that there would be a meeting immediately following this Board meeting.

#### **Labor and Management Committee**

The last meeting was held in November and the Minutes from that meeting are to be distributed.

#### **Lititz Recreation Center Representative**

No meeting was held.

#### **Legislative Committee**

Mr. Eppig reported that things were quiet in Harrisburg.

#### **IU Representative**

Mr. Landis reported that at the meeting on December 10, 2014, the committee went over priorities and goals with each committee, with most of the goals having been met. Dr. Barnhardt shared some testimony on the Basic Education Funding commission.

#### **Lancaster County Career and Technology Center Representative**

Mr. Eppig reported that the following items were shared at the December 8, 2014 meeting:

- Planning Development committee got some curriculum updates.
- Cost savings measured discussed.
- Adult education graduation on December 16, 24 graduating, 142 currently enrolled. 400 short-term students enrolled.
- Reorg meeting held.
- FFA chapter started at Willow St. campus.
- Received clean audit report.

#### **Lancaster County Academy Representative**

Mr. Miller reported that the next meeting would be held Wednesday, December 17, 2014 at Conestoga Valley Middle School.

**PRIOR BUSINESS**

None.

**NEW BUSINESS**

None.

**INFORMATION**

None.

**COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS**

Mr. Rucci thanked everyone for a great 2014.

**ADJOURNMENT**

There being no further business, Mr. Eppig moved to adjourn the meeting. Mrs. Wenger seconded the motion and the meeting adjourned at 7:42 p.m.

Respectfully submitted,



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Nathan Wertsch, Board Secretary