

**Warwick School District**  
Lititz, PA 17543

December 6, 2016

A meeting of the Warwick Board of School Directors of the Warwick School District convened for the purpose of reorganization in the District Board Room on Tuesday, December 6, 2016, at 7:00 p.m.

Dr. Timothy Quinn called the meeting to order.

**PLEDGE OF ALLEGIANCE**

**ELECTION OF TEMPORARY PRESIDING OFFICER**

Mr. Eppig nominated Michael Landis as the temporary presiding officer. Mr. Peters seconded the nomination.

Upon vote, the motion passed unanimously, and Mr. Landis assumed this duty.

**ROLL CALL**

The Board Secretary called the roll of the Board: Dr. Timothy Quinn, Millard P. Eppig, Jr., Michael R. Landis, Leslie Penkunas, Nelson L. Peters, Todd L. Rucci, Benedict R. Sahd, Scott A. Shaub, and Debra J. Wenger were present at roll call. Mr. Connor Wentworth, Student representative, was absent.

Others attending the meeting: Dr. April M. Hershey, Superintendent; Melanie Calender, Assistant Superintendent; Dr. Ryan Axe, Director of Secondary Education; Nathan Wertsch; Mark Leidich; Lori Zimmerman; Lisa Bonfield; Laurie Knowles of Lancaster Newspapers/Lititz Record Express; Wendy Hoyer; Erin Hoffman; Chris Linkey; Craig Kimmel; Joan Bohan; Nikki Rivera; Bruce Schreiter; Hannah Woodruff; and Abby Minnich.

**APPROVAL OF AGENDA**

Mr. Eppig moved, Mrs. Wenger seconded the motion to approve the agenda as presented.

Motion passed unanimously.

**ELECTION OF BOARD PRESIDENT**

Mr. Landis stated that nominations were open for the office of Board President.

Mr. Peters nominated Dr. Timothy Quinn as Board President. Mr. Rucci seconded this nomination.

Mr. Eppig moved that nominations be closed. Mr. Sahd seconded the motion.

Motion passed unanimously.

Mr. Landis called for a vote and instructed the Board Secretary to cast a ballot for Dr. Timothy Quinn as President of the Warwick Board of School Directors.

Dr. Quinn was elected Board President unanimously.

**ELECTION OF BOARD VICE-PRESIDENT**

Mr. Landis stated that nominations were open for the office of Board Vice President.

Mr. Sahd nominated Todd Rucci as Board Vice President. Mrs. Wenger seconded this nomination.

Mr. Peters moved that nominations be closed. Mr. Sahd seconded the motion.

Motion passed unanimously.

Mr. Landis called for a vote and instructed the Board Secretary to cast a ballot for Todd Rucci as Vice President of the Warwick Board of School Directors.

Mr. Rucci was elected Board Vice President unanimously.

At this time, Dr. Quinn assumed the chair as President of the Warwick Board of School Directors.

### **APPOINTMENT OF SOLICITOR**

It was recommended that Kegel Kelin Almy & Lord LLP of Lancaster, PA, be appointed as the Solicitor for the school district for 2017.

Mr. Eppig moved, Mrs. Wenger seconded the motion to approve Kegel Kelin Almy & Lord LLP as Solicitor for 2017, as presented.

#### **On roll call vote:**

**Ayes:** Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

### **APPOINTMENT OF SOLICITOR FOR SPECIAL EDUCATION SERVICES**

It was recommended that William Zee of Barley Snyder, LLP of Lancaster, PA, be appointed as the Solicitor for special education services only for the school district for 2017.

Mr. Eppig moved, Mr. Shaub seconded the motion to approve William Zee of Barley Snyder, LLP as Solicitor for special education services only for 2017, as presented.

#### **On roll call vote:**

**Ayes:** Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

### **ESTABLISHING TIME AND PLACE OF MEETINGS**

It was recommended that the Board approve the 2017 schedule for Board and Committee meetings as per [ATTACHMENT #1](#).

Mr. Eppig moved, Mr. Shaub seconded the motion to approve the 2017 schedule of meetings, as presented. Motion passed unanimously.

### **ADOPTION OF RULES OF ORDER**

It was recommended that the Board adopt the Revised Robert's Rules of Order for the Board of School Directors' meetings for the year 2017.

Mr. Eppig moved, Mrs. Wenger seconded the motion to approve the adoption of the Revised Robert's Rules of Order for 2017.

Motion passed unanimously.

### **APPOINTMENT OF REPRESENTATIVES**

#### **Committee Assignments**

It was recommended that the Board approve the Committee Assignments as set forth on [ATTACHMENT #2](#) for the year 2017.

Mr. Eppig moved, Mr. Peters seconded the motion to approve the Committee Assignments as presented. Motion passed unanimously.

#### **Investment Officer for District**

It was recommended that the Board appoint Nathan Wertsch, Business Manager, as the Investment Officer for the district for the year 2017.

Mr. Landis moved, Mr. Eppig seconded the motion to appoint Nathan Wertsch as the Investment Officer for 2017.

Motion passed unanimously.

## REPORT OF SUPERINTENDENT

### 1. PERSONNEL

#### A. Resignations

It was recommended that the Board approve the resignation of the following individuals:

##### Instructional

Kathleen Drakely as a Learning Support Teacher at Warwick Middle School, effective upon release by the District.

##### Non-Instructional

Harry Shaeffer as Parking Lot Attendant/Driver at Warwick High School, effective November 9, 2016.

##### Extra-Duty/Extra Curricular

Alex Daecher as an Assistant Football Coach at Warwick High School, effective November 21, 2016.

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve the resignation of the individuals named above.

#### **On voice call vote:**

**Ayes:** Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

#### B. Elections

It was recommended that the Board approve the election of the following individuals:

##### Non-Instructional

Spencer Delemos as a Building Services employee at John Beck Elementary School (4.0 hours/day) and at John R. Bonfield Elementary School (4.0 hours/day), at the hourly rate of \$11.25, effective upon receipt of the appropriate paperwork. Mr. Delemos is replacing Stephen Bodden who resigned.

##### Extra-Duty/Extra Curricular

Marcia Towers for contracted services as a Bilingual Speech and Language Therapist to perform student evaluations and related services at a rate of \$1,250.00 per student as needed for the 2016-17 school year.

##### Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective December 7, 2016, until they submit their resignation or have their active status changed by the district.

Karen Beck	Nancy Fisher	Matthew Stauffer	Brandon Wenger
Samantha Benedick	Bradley Longer	Nicole Steiner	
Carey Boland	Lydia Ryan	Lisa Trobaugh	
Shama Dawood	Amy Shay	Heather Weaver	

Volunteer Coaches

It was recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective for the 2016-2017 school year, until they submit their resignation or have their active status changed by the district.

David Jenkins

Jovanna Jewel

Ross Stockdale

Mr. Eppig moved, Mr. Peters seconded the motion to approve the election of the above individuals.

**On voice call vote:**

**Ayes:** Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters, Mr. Rucci, Mr. Sahd, and Mr. Shaub

**Abstain:** Mrs. Wenger

**Nays:** None

**Absent:** None

**2. CHANGE OF STATUS REQUEST**

It was recommended that the Board approve the change of status requests for the following individuals:

Non-Instructional

India Rao from a Special Needs Assistant at Warwick High School, 5.5 hours/day, to a Recess Monitor at Kissel Hill Elementary, 2.75 hours/day, at the hourly rate of \$11.29, and a Special Needs Assistant at Warwick Middle School, 1.0 hour/day, at the hourly rate of \$11.64, effective November 28, 2016. Ms. Rao is replacing Adrienne Butts (as Recess Monitor) who received a change of status, and the Special Needs Assistant is added to meet student needs.

Darlene Moore from a Special Needs Assistant at John R. Bonfield Elementary School, 4.0 hours/day, to a Special Needs Assistant at John R. Bonfield Elementary School, 5.0 hours/day, effective November 16, 2016. This change of status was needed to meet student needs.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the change of status requests of the individuals as presented.

**On voice call vote:**

**Ayes:** Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

**3. LCCTC BOND REFUNDING RESOLUTION**

It was recommended that the Board approve the resolution authorizing the LCCTC Bond Refunding as presented on [ATTACHMENT #3](#).

Mr. Shaub moved, Mr. Eppig seconded the motion to approve the resolution authorizing the LCCTC Bond Refunding, as presented.

**On roll call vote:**

**Ayes:** Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

**4. LCCTC CAPITAL RESERVE CONTRIBUTION RESOLUTION**

It was recommended that the Board approve the resolution of intent regarding LCCTC capital reserve contribution as presented on [ATTACHMENT #4](#).

Mr. Eppig moved, Mr. Shaub seconded the motion to approve the resolution of intent regarding LCCTC capital reserve contribution, as presented.

**On roll call vote:**

**Ayes:** Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger  
**Abstain:** None  
**Nays:** None  
**Absent:** None

**5. APPROVAL OF BENEFITS**

It was recommended that the Board approve the Administrative Support Team Benefits, ACT 93-Leadership Team Benefits, and Executive Team Benefits, effective January 1, 2017 through December 31, 2019 as set forth on [ATTACHMENT #5](#):

Mr. Eppig moved, Mr. Peters seconded the motion to approve the Administrative Support Team Benefits, ACT 93-Leadership Team Benefits, and Executive Team Benefits, as presented.

**On roll call vote:**

**Ayes:** Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger  
**Abstain:** None  
**Nays:** None  
**Absent:** None

**6. OUT OF STATE AND OVERNIGHT FIELD TRIP APPROVAL**

It was recommended that the Board approve an Out Of State and Overnight Field Trip request for High School Students and Staff to participate in Outreach 360 in Nicaragua from November 18, 2017 to November 25, 2017.

Mr. Rucci moved, Mr. Sahd seconded, the motion to approve the Out of State and Overnight Field Trip request, as presented.

**On voice call vote:**

**Ayes:** Dr. Quinn, Mrs. Penkunas, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger  
**Abstain:** Mr. Eppig, Mr. Landis, and Mr. Peters  
**Nays:** None  
**Absent:** None

**COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS**

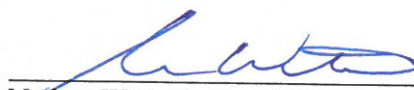
Dr. Quinn thanked those who came out and explained all of tonight's Agendas.

Dr. Hershey presented Mr. Landis with the PSBA Honor Roll certificate for serving 8 years.

**ADJOURNMENT**

There being no further business, Mr. Eppig moved to adjourn the meeting. Mr. Landis seconded the motion and the meeting adjourned at 7:16 p.m.

Respectfully submitted,

  
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Nathan Wertsch, Board Secretary