

Warwick School District

Lititz, PA 17543

August 15, 2017

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, August 15, 2017 at 7:00 p.m.

Dr. Timothy Quinn, President, called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Dr. Timothy Quinn, Millard P. Eppig, Jr., Michael R. Landis, Leslie Penkunas, Nelson L. Peters, Todd L. Rucci, Benedict R. Sahd, Scott A. Shaub, and Debra J. Wenger, were present.

Others attending the meeting: Dr. April Hershey, Superintendent; Dr. Melanie Calender; Nathan Wertsch; Dr. Ryan Axe; Mark Leidich; Lori Zimmerman; Kevin Martzall; Steve Szobocsan; Dr. Ryan Berardi; Laura Knowles of Lancaster Newspapers/Lititz Record Express; Nicole Maney; William Maney; Stephan Englehart; Kathryn Packer; and Anne Pyle.

RECOGNITION OF CITIZENS

None.

APPROVAL OF AGENDA

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the agenda as presented. Motion passed 9-0.

APPROVAL OF MINUTES ([Regular meeting](#) of July 18, 2017)

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the minutes of the Regular meeting of July 18, 2017. Motion passed 9-0.

TREASURERS REPORT

Mr. Landis presented the Treasurer’s Report. A copy of the report is attached to these minutes. The Treasurer’s Report was accepted 9-0 by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Landis. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$1,559,416.69
Wire Transfers	\$1,425,356.07
Construction Fund	None
Cafeteria Fund	\$90,212.45
Middle School Fund	None
High School Fund	\$11,645.59

Mr. Landis moved, Mr. Peters seconded, the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None
Absent: None

COMMUNICATIONS

An e-mail from Joan Bohan was shared regarding Field Trips.

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Resignations

It was recommended that the Board approve the resignation of the following individuals:

Finance & Legal Committee

Philip Shirk as a community member of this committee, effective July 26, 2017.

Non-Instructional

Valerie Dorosz as a Learning Support Assistant at John R. Bonfield Elementary School, effective August 1, 2017.

Elizabeth Witmer as a Food & Nutrition Services Assistant at Warwick High School, effective July 17, 2017.

Deborah Morris as a Food & Nutrition Services Assistant at Warwick Middle School, effective July 18, 2017.

Extra-Duty/Extra Curricular

Eric Badaracco as a Cafeteria Monitor HS at Warwick High School, effective July 15, 2017.

Doug Balmer as a Cafeteria Monitor HS at Warwick High School, effective July 15, 2017.

Diana Griffiths as the TSA Club Advisor at Warwick High School, effective August 1, 2017.

Andy Smith as an Assistant JH Track Coach at Warwick Middle School, effective July 12, 2017.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the resignation of the individuals named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

B. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Instructional

Nicole Maney as a Librarian at Warwick High School, at the annual salary of \$50,480.00, effective on the first day of the 2017/2018 school year, or upon release from her current school district. Ms. Maney is replacing Erika Rhodesside who resigned.

Alina Rakiewicz as a Language Arts Teacher at Warwick High School, at the annual salary of \$50,364.00, effective on the first day of the 2017/2018 school year. Ms. Rakiewicz is replacing Ashley Darzinikas-Walters who received a transfer.

Alyssa Heim as a Mathematics Teacher at Warwick Middle School, at the annual salary of \$50,364.00, effective on the first day of the 2017/2018 school year. Ms. Heim is replacing Melissa Woodruff who retired.

Kathryn E. Parker as a PT School Psychologist (50%) at Kissel Hill Elementary School, at the annual salary of \$33,097.50, effective on the first day of the 2017/2018 school year. This is a new position and is necessary due to enrollment.

Instructional - LTS

Stephan Englehart as a Long Term Substitute (LTS) Music Teacher (1st semester) at Kissel Hill Elementary School, at the annual salary of \$50,364.00, effective on the first day of the 2017/2018 school year. Mr. Englehart is replacing Todd Fulginiti who received a study sabbatical.

Non-Instructional

Cory Boas as a Building Services employee at Warwick High School, 8.0 hours/day, 2nd shift, at the hourly rate of \$11.00, effective August 16, 2017, pending receipt of the appropriate paperwork. Mr. Boas is replacing Robert Summers who received a change of status.

Hsa Baw Ree as a Food & Nutrition Services Assistant at Warwick High School, 3.0 hours/day (15 hours/week), at the hourly rate of \$9.75, effective August 31, 2017. Mrs. Ree is replacing Elizabeth Witmer who resigned.

Teresa Enck as a Student Support Assistant at Warwick High School, 5.5 hours/day, at the hourly rate of \$11.00, effective September 5, 2017, pending receipt of the appropriate paperwork. This is a new position and is necessary due to restructuring.

Kelly Rossi as a Special Programs Assistant at John Beck Elementary School, 5.5 hours/day, at the hourly rate of \$13.75, effective September 5, 2017. This is a new position and is necessary due to restructuring.

Taylor Barto as a Student Support Assistant at John R. Bonfield Elementary School, 5.5 hours/day, at the hourly rate of \$11.00, effective September 5, 2017. This is a new position and is necessary due to restructuring.

Mary Coleman as a Student Support Assistant at John R. Bonfield Elementary School, 5.5 hours/day, at the hourly rate of \$11.25, effective September 5, 2017. This is a new position and is necessary due to restructuring.

Monica Gennace as a Food & Nutrition Services Assistant at John R. Bonfield Elementary School, 3.0 hours/day (15 hours/week), at the hourly rate of \$10.00, effective August 31, 2017. Ms. Gennace is replacing Alverna Brzenski who resigned.

Extra-Duty/Extra Curricular

Kaitlyn Bryant as a Cafeteria Monitor at Warwick High School, at the annual salary of \$685.00, effective for the 2017/2018 school year. Ms. Bryant is replacing Eric Badaracco who resigned.

Daniel Myers as a Cafeteria Monitor at Warwick High School, at the annual salary of \$685.00, effective for the 2017/2018 school year. Mr. Myers is replacing Doug Balmer who resigned.

Samantha Snyder as a Cafeteria Monitor at Warwick High School, at the annual salary of \$685.00, effective for the 2017/2018 school year. Ms. Snyder is filling an open position.

Alina Rakiewicz as a JH Assistant Boys Soccer Coach at Warwick Middle School, at the annual salary of \$2,109.00, effective August 21, 2017. Ms. Rakiewicz is replacing Paul Castellitto who received a change of status.

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective August 16, 2017, until they submit their resignations or have their active status changed by the district.

Tara Calvert	Imelda Montpetit	Jonathan Smith	Rebecca Weaver
Charles Kramer	Nathan Morgan	Kimberly Souder	Georgianna Weese
Jevon Miller	Stephanie Reifsnyder	Catherine Stine	Kara Zimmerman
			Corinne Zenkel-Frey

Volunteer Coaches

It was recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective for the 2017/2018 school year, until they submit their resignation or have their active status changed by the district.

Jonathan Redding

Gary Ross

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the election of the individuals named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

2. TRANSFERS/CHANGE OF STATUS REQUESTS

It was recommended that the Board approve the transfers/change of status requests for the following individuals:

Transfers

Instructional

Megan Cupo-Fisher from a Specialized Tutor at Warwick High School, to a Grade 4 Teacher at John R. Bonfield Elementary School, effective on the first day of the 2017/2018 school year. This transfer is necessary due to enrollment.

Tina Barnhart from an ESL Teacher at John Beck Elementary School and Lititz Elementary School, to an ESL Teacher at Kissel Hill Elementary School and Lititz Elementary School, effective on the first day of the 2017/2018 school year. This transfer is necessary due to enrollment.

Filomena Packer from an ESL Teacher at Kissel Hill Elementary School and John R. Bonfield Elementary School, to an ESL Teacher at John Beck Elementary School and John R. Bonfield Elementary School, effective on the first day of the 2017/2018 school year. This transfer is necessary due to enrollment.

Change of Status

Instructional

Amanda Peiffer from a Spanish Teacher (43%) at Warwick Middle School, to a Spanish Teacher (32%) at Warwick Middle School, effective on the first day of the 2017/2018 school year. This change of status is necessary due to the number of class periods for the 2017/2018 Middle School schedule.

Extra-Duty/Extra Curricular

Blake Bender from a Cafeteria Monitor (2/3) at Warwick Middle School, to a Cafeteria Monitor (100%) at Warwick Middle School, at the annual salary of \$685.00, effective the first day of the 2017/2018 school year. Mr. Bender is replacing Jeni Neiles who resigned.

Paul Castellitto from an Assistant JH Boys Soccer Coach at Warwick Middle School, to the Head JH Boys Soccer Coach at Warwick Middle School, at the annual salary of \$2,814.00, effective July 19, 2017. Mr. Castellitto is replacing Jeff DuBosq who resigned.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the transfers/change of status requests, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

3. LEAVE OF ABSENCE REQUEST

It was recommended that the Board approve the following leave of absence request:

Instructional

Tara George is requesting an extension of her previously approved Family and Medical Leave of Absence, which began March 27, 2017, to include Child Rearing Leave to continue through November 8, 2017. Mrs. George is anticipating her return to work date as November 9, 2017.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the leave of absence request, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

4. AFFIRMATION OF CODE OF EMPLOYEE CONDUCT

It was recommended that the Board affirm the Code of Employee Conduct, as per [ATTACHMENT #1](#).

Mr. Eppig moved, Mr. Rucci seconded, the motion to affirm the Code of Employee Conduct, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

5. BOARD COMMITTEE APPOINTMENT

It was recommended that the Board approve the appointment of the following individual effective August 16, 2017, through June 30, 2020.

Building and Property Committee
Callie Neff

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the appointment of the individual, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

6. APPROVAL OF SCHOOL BUS DRIVERS

It was recommended that the Board approve the individuals listed as school bus drivers for the 2017/2018 school year, as presented on [ATTACHMENT #2](#).

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the individuals listed as school bus drivers for the 2017/2018 school year, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

7. APPROVAL OF POSITION TITLE CHANGES

It was recommended that the Board approve the support position title changes for the school year support staff, as presented on [ATTACHMENT #3](#). A 3% increase will be provided for instances when movement to a higher SRI occurs.

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve the support position title changes for the school year support staff, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

(From Supplemental Agenda)

8. REINSTATEMENT

It was recommended that the Board reinstate Richard Jonathan Lind to the position of Science Teacher at Warwick High School, as per Arbitrator decision.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the reinstatement of Richard Jonathan Lind, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

Information from the Superintendent

Dr. Hershey shared the following items:

- Staff have been here for professional development, coaching students, music camp, etc.;
- Student athletes started back this week as well as band last week; and
- First day for students is Sept 6 and staff will be back the week before that.

COMMITTEE REPORTS

Student Representative

No report was given for the month of August. Paige Bogda has been selected as the Student Representative for the 2017/2018 school year. She will begin her duties in September.

Building and Property Committee

The Building & Property Committee did not meet in August and did not have any recommendations for the Board at this time.

Education Committee

The Education Committee did not meet in August and did not have any recommendations for the Board at this time.

Finance and Legal Committee

The Finance & Legal Committee did not meet in August, however one item was discussed and approved via digital communication for recommendation to the Board. The Committee had the following recommendation for Board approval:

1. It was recommended that the Board approve the disposal of obsolete equipment as presented on [ATTACHMENT #4](#).

Mr. Landis moved, Mr. Peters seconded, the motion to approve the disposal of obsolete equipment, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

Student Activities Committee

The Student Activities Committee did not meet in August, but an Overnight/Out of State Trip Request and a Sunday Use Request was discussed and approved via digital communication for recommendation to the Board. The Committee had the following recommendations for Board approval:

1. It was recommended that the board approve the following Sunday Use Request.
 - a. The Laurel Dance Company to use the HS auditorium and lobby for a performance of the Nutcracker Ballet on December 17, 2017 from 1:00 p.m. to 4:30 p.m.

Mr. Rucci moved, Mr. Sahd seconded, the motion to approve the Sunday Use facilities request, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

2. It was recommended that the board approve the following Overnight/Out of State Trip Request:
 - a. The National English Honor Society to attend the National Book Festival in Washington D.C. on September 2, 2017.

Mr. Rucci moved, Mr. Sahd seconded, the motion to approve the Overnight/Out of State Trip request, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

Executive Session/Personnel Committee

It was announced that there will be a meeting immediately following this Board meeting to discuss various personnel matters.

Labor and Management Committee

It was reported that meetings would resume in the fall.

Lititz Recreation Center Representative

It was reported that no meeting was held in August.

Legislative Committee

The following was reported:

- There is a budget, but no way to finance it – still appears to be a \$2 billion gap, and
- Governor Wolf announced that there will be a reduction of time in PSSA testing.

IU Representative

It was reported that a general business meeting was held in August.

Lancaster County Career and Technology Center Representative

It was reported that no meeting was held in August.

PRIOR BUSINESS

An update on the feasibility study from RLPS was given (focus groups, building conditions, etc.). RLPS will present to the Board in the Fall once it's compiled as the study is still ongoing.

NEW BUSINESS

The September Committee of the Whole meeting will be a voting session.

INFORMATION

None.

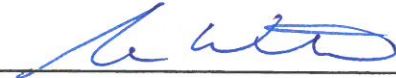
COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

Dr. Quinn thanked everyone for coming out to the meeting.

ADJOURNMENT

There being no further business, Mr. Eppig moved to adjourn the meeting. Mr. Sahd seconded the motion and the meeting adjourned at 7:23 p.m.

Respectfully submitted,



Nathan Wertsch, Board Secretary