

# Warwick School District

Lititz, PA 17543

April 16, 2013

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, April 16, 2013 at 7:00 p.m.

Dr. Quinn, President, called the meeting to order at 7:00 p.m.

## PLEDGE OF ALLEGIANCE

## ROLL CALL

The Board Secretary called the roll of the Board: Millard P. Eppig, Jr., Nelson Peters, Dr. Timothy Quinn, Debra J. Wenger, Michael R. Landis, Scott Shaub, Todd L. Rucci, Darryl L. Miller and Abigail Barthe, Student Representative, were present at roll call. Matthew Knouse was absent at start, arrived at 7:09 p.m.

Others attending the meeting: Dr. April Hershey, Superintendent, Dr. Robin Felty, Assistant Superintendent, David L. Zerbe, Business Manager, Michael C. Upton of the *Lititz Record Express*, Lori Zimmerman, Mark Leidich, Lisa Himes, Melanie Calender, Melissa Vulopas, Sara Pendleton, Howard and Kathy Snoke, Elaine Mathias, and Eric Matt (Boy Scout).

## RECOGNITION OF CITIZENS

Dr. Quinn welcomed those attending the meeting and asked if there were any questions or comments. There were no comments.

## APPROVAL OF AGENDA

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the agenda as presented.  
Motion passed 8-0.

## APPROVAL OF MINUTES (Regular meeting of [March 19, 2013](#))

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve the minutes of the February 19, 2013 meeting.  
Motion passed 8-0.

## [TREASURERS REPORT](#)

Mr. Miller presented the Treasurer's Report. A copy of the report is attached to these minutes.  
The Treasurer's Report was accepted 8-0 by the Board.

## PAYMENT OF [BILLS](#)

The following bills were presented for payment by Mr. Miller. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$565,755.61
Wire Transfers	\$2,219,745.71
Construction Fund	None
Cafeteria Fund	\$162,861.54
Middle School Fund	\$4,270.00
High School Fund	\$26,949.82

Mr. Miller moved, Mr. Landis seconded, the motion to approve payment of the bills as presented.

### On roll call vote:

**Ayes:** Mr. Eppig, Mr. Peters, Mr. Landis, Dr. Quinn, Mrs. Wenger,  
Mr. Rucci, Mr. Miller, Mr. Shaub, and Mr. Knouse

**Nays:** None

**Absent:** None

## COMMUNICATIONS

None.

## REPORT OF THE SUPERINTENDENT

### 1. PERSONNEL

#### A. Resignations

It was recommended that the Board accept the resignations of the following individuals:

##### Instructional

Heather Wetzel as a Grade 5 Teacher at John R. Bonfield Elementary School, effective May 6, 2013.

##### Non-Instructional

Karen Addeo as an Office Assistant at Warwick High School, effective April 12, 2013.

Amanda Sauder as a Food & Nutrition Services Assistant at John Beck Elementary School, effective April 30, 2013 (this is a revised end-date).

Marsha Jones as a Special Needs Assistant at Kissel Hill Elementary School, effective April 3, 2013.

##### Extra-Duty/Extra-Curricular

George Kernisky as a JH Assistant Football Coach at Warwick Middle School, effective April 2, 2013.

Richard Papez as a Varsity Assistant Boys Soccer Coach at Warwick High School, effective April 2, 2013.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the retirement of the individuals named above.

#### **On roll call vote:**

**Ayes:** Mr. Eppig, Mr. Peters, Mr. Landis, Dr. Quinn, Mrs. Wenger,  
Mr. Rucci, Mr. Miller, Mr. Shaub, and Mr. Knouse

**Nays:** None

**Absent:** None

#### B. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

##### Instructional

Sara Pendleton as a Speech-Language Pathologist at Lititz Elementary School at the annual salary of \$49,610, effective May 1, 2013. Ms. Pendleton is replacing Katelyn Ream who resigned.

##### Extra-Duty/Extra-Curricular

Joshua Schlader as a Drama Lighting Technician-Fall at Warwick High School, at the annual salary of \$1,337, effective for the 2012/2013 school year.



Volunteer Coaches

Chris Hall

Eugena Gunderson

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the resignation of the individuals named above.

**On roll call vote:**

**Ayes:** Mr. Eppig, Mr. Peters, Mr. Landis, Dr. Quinn, Mrs. Wenger, Mr. Rucci, Mr. Miller, Mr. Shaub, and Mr. Knouse

**Nays:** None

**Absent:** None

2. **LEAVE OF ABSENCE REQUESTS**

It was recommended that the Board approve the following leave of absence request:

Susan Shinn-Thomas is requesting FMLA, effective August 28, 2013 through November 20, 2013.

Pending release from her doctor, her return to work date is November 20, 2013.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the leave of absence request for the individual named above.

**On roll call vote:**

**Ayes:** Mr. Eppig, Mr. Peters, Mr. Landis, Dr. Quinn, Mrs. Wenger, Mr. Rucci, Mr. Miller, Mr. Shaub, and Mr. Knouse

**Nays:** None

**Absent:** None

3. **REVISED BOARD POLICIES FIRST READING**

It was recommended that the Board approve the first reading of the revised Board Policies in [ATTACHMENT #1](#).

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve the first reading of the revised Board Policies.

**On roll call vote:**

**Ayes:** Mr. Eppig, Mr. Peters, Mr. Landis, Dr. Quinn, Mrs. Wenger, Mr. Rucci, Mr. Miller, Mr. Shaub, and Mr. Knouse

**Nays:** None

**Absent:** None

**Information from the Superintendent**

Dr. Hershey drew attention to various items at the board members' seats. She also shared that Warwick Senior Prom is April 27. She explained that PSSA auditors visited Kissel Hill Elementary School and were very pleased with the results. Dr. Hershey congratulated Warwick senior swimmer, Emily Cameron, for being honored by the Lancaster County Commissioners for her outstanding feat of earning seven PIAA PA State Swimming Gold Awards in her high school swimming career.

**COMMITTEE REPORTS**

**Student Representative**

Miss Abigail Barthe stated that there are only 42 days left in the school year. She talked about the upcoming MS/HS Orchestra Concert, NHS Induction, Interact Club's Mini-THON, and next weekend's Senior Prom.

### **Building and Property Committee**

The Building and Property Committee met on Monday, April 8, 2013. The agenda included 2013-2014 Budget review, performance contracting at John R. Bonfield Elementary School, security access system (Identocard), a storm water easement request by Moravian Manors and information on a proposed rail-right-of-way (middle school property) by Norfolk-Southern.

The committee made the following recommendations for Board action:

1. The Board approve a *Storm Water Easement Agreement* with Moravian Manors, Inc. 300 West Lemon Street, Lititz, PA relating to the future site improvements at the former Biemesderfer property, more fully described on [ATTACHMENT #2](#).

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve a *Storm Water Easement Agreement* with Moravian Manors, Inc.

**On roll call vote:**

**Ayes:** Mr. Peters, Mr. Landis, Dr. Quinn, Mrs. Wenger, Mr. Rucci, Mr. Miller, Mr. Shaub, and Mr. Knouse

**Nays:** None

**Abstain:** Mr. Eppig

**Absent:** None

### **Education Committee**

The Education Committee met on Monday, April 8, 2013. Miss Abigail Barthe shared information about various student activities across the district. Mr. Troy Price provided an update on the Keystone Exams. Mr. Nate Nixdorf offered information about changes to the high school art department, including a proposal for several new art courses for the 2013-2014 school year. Mrs. Melanie Calendar, Mrs. Katherine Deisley, and several elementary, middle school, and high school teachers presented information about the new K-12 Language Arts curriculum proposed for implementation during the 2013-2014 school year. The Committee made the following recommendations for Board action:

1. It was recommended that the Board approve the request for the following three (3) new courses to be implemented at the high school during the 2013-2014 school year:
  - a. Foundations of Drawing
  - b. Foundations of Printmaking
  - c. 2D/3D Independent Studio

Mrs. Wenger moved, Mr. Peters seconded, the motion to approve the request for the three (3) new courses to be implemented at the high school during the 2013-2014 school year, as outlined above.

**On roll call vote:**

**Ayes:** Mr. Peters, Mr. Landis, Dr. Quinn, Mrs. Wenger, Mr. Rucci, Mr. Eppig, Mr. Miller, Mr. Shaub, and Mr. Knouse

**Nays:** None

**Absent:** None

2. It was recommended that the Board approve the request for the adoption of the new K-12 Language Arts curriculum for the 2013-2014 school year.

Mrs. Wenger moved, Mr. Peters seconded, the motion to approve the request for the three (3) new courses to be implemented at the high school during the 2013-2014 school year as outlined above.

**On roll call vote:**

**Ayes:** Mr. Peters, Mr. Landis, Dr. Quinn, Mrs. Wenger, Mr. Rucci, Mr. Eppig, Mr. Miller, Mr. Shaub, and Mr. Knouse

**Nays:** None  
**Absent:** None

### **Finance and Legal Committee**

The Finance and Legal Committee met on Thursday, April 11, 2013. The agenda included 2013-2014 budget planning and review, debt service schedule and refunding options, 2013-2014 – first draft Food Services and Nutrition budget review, and a storm water easement agreement with Moravian Manors, Inc. The committee had no items for Board action.

### **Student Activities Committee**

The Student Activities Committee met on Thursday, April 11, 2013. Mr. John Kosydar provided information about PDE/OCR guidance on extracurricular activities. He also shared several updates for the Athletic Handbook, including an update on the volunteer process. Dr. Robin Felty presented the request for Sunday use of facilities. The Committee made the following recommendations for Board action:

1. It was recommended that the Board approve the following Sunday use facilities requests:
  - a. Warwick Regional Recreation Commission to use Ambucs Field 16 for the Lilac Tournament on June 30, 2013 from 1:00 – 8:00 p.m.
  - b. The Warwick Field Hockey Parents Association to use turf football stadium 14 for an elementary field hockey tournament on June 16, 2013 from 12:00 – 7:00 p.m.
  - c. FFA to use the HS cafeteria-dining area only for the FFA Awards Banquet on June 9, 2013 from 4:30 – 9:00 p.m.

Mr. Rucci moved, Mrs. Wenger seconded, the motion to approve the out of state and overnight field trip requests as presented.

#### **On roll call vote:**

**Ayes:** Mr. Eppig, Mr. Peters, Mr. Landis, Dr. Quinn, Mrs. Wenger,  
Mr. Rucci, Mr. Miller, Mr. Shaub, and Mr. Knouse

**Nays:** None

**Absent:** None

### **Executive Session/Personnel Committee**

Dr. Quinn announced that there would be a meeting immediately following this Board meeting.

### **Labor and Management Committee**

No meeting.

### **Lititz Recreation Center Representative**

No meeting.

### **Legislative Committee**

Mr. Eppig gave a review on current, pending legislation.

### **IU Representative**

No report.

**Lancaster County Career and Technology Center Representative**

Mr. Eppig stated they had a meeting March 28, 2013. He shared a construction update on the Brownstown and Willow Street campuses. He also discussed adult education marketing, and that Jordan Tucker from Warwick receiving third place in the LCCTC plumbing competition.

**Lancaster County Academy Representative**

No meeting.

**Lititz Regional Economic Development Committee**

Matt Knouse explained that the committee is trying to keep current businesses and attract new ones.

**PRIOR BUSINESS**

None.

**NEW BUSINESS**

None.

**INFORMATION**

None.

**COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS**

Dr. Quinn thanked the John Beck Elementary students and their music teacher, Michele Conrad, for performing prior to the meeting. Dr. Quinn thanked those in attendance for being at the meeting and encouraged others to attend.

**ADJOURNMENT**

There being no further business, Ms. Barthe moved to adjourn the meeting. Mrs. Wenger seconded the motion and the meeting adjourned at 7:40 p.m.

Respectfully submitted,

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David Zerbe, Board Secretary