

# Tax Payment Instructions

## General Information:

1. If your mortgage company pays your taxes, please forward the enclosed **original** bill to them. If you are not the owner of this property, please forward this bill to the correct owner or return it to the Warwick School District, 301 West Orange Street, Lititz, PA 17543.
2. U.S. Post Office postmark will determine the date of payment.
3. If a receipt is required, please enclose a self-addressed, stamped envelope along with the entire bill and your payment.
4. Incorrect payments or late postmarks will be returned to the sender.
5. Return check fee is \$20.00.
6. Name and address changes must be directed to the Lancaster County Property Assessment Office at (717) 299-8381.
7. Tax appeals must be directed to the Lancaster County Property Assessment Office at (717) 299-8381.
8. Persons 65 or older, widow and widowers 50 or older, and the permanently disabled can apply for property tax rebates offered through the Commonwealth. There are income limits. Contact the Office of the Aging for information at (717) 299-7979.
9. Taxes that remain unpaid as of December 31, will be turned over to Lancaster County Tax Claim (717) 299-8232 for collection.

## **Tax Payment Options.....choose one of the following**

- Payment of Tax Bills are accepted in person at any Fulton Bank with the original bill.
- Payments can be mailed to:  
Warwick School District  
P.O. Box 4333  
Lancaster, PA 17604-4333

## **Fees apply for the following....**

The Jurisdiction Code for Warwick School District is: [4494](#)  
You will need to enter that code when paying by Credit Card or Electronic Check

- [Pay by Credit Card](#) ----- When paying by Credit Card  
there is a 3% processing fee
- [Pay by Electronic Check](#) ----- When paying by Electronic Check  
there is a \$3.00 processing fee

Telephone Official Payments at 1-800-272-9829 to process the payment over the phone.

## Questions:

Call the Warwick School District Tax Office at (717) 626-3734 Ext. 3710.