

Warwick School District Board of School Directors

The Board meets at 7:00 p.m. on the third Tuesday of each month except for December, when it meets on the first Tuesday in December for organization.

Visitors are welcome and will be given an opportunity to speak at the time they are recognized by the Board President.



AGENDA

January 17, 2012

PLEDGE OF ALLEGIANCE

ROLL CALL

RECOGNITION OF CITIZENS

APPROVAL OF AGENDA

APPROVAL OF MINUTES ([Regular meeting of 12/20/11](#))

TREASURER'S REPORT

PAYMENT OF BILLS

COMMUNICATIONS

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Resignation

It is recommended that the Board accept the resignation of the following individual:

Non-Instructional

Chrissy Casella as an Assistant Cross Country Coach at Warwick High School, effective December 19, 2011.

B. Elections

It is recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks.

Instructional

Christina Wilson as an English teacher at Warwick High School, effective on the 1st day of the 2nd semester of the 2011-2012 school year, at an annual salary of \$43,624, which will be prorated. Ms. Wilson is replacing Jonathan Olshan who was transferred to Warwick Middle School.

Joseph Lacombe as a long term substitute English teacher at Warwick High School, effective on the 1st day of the 2nd semester of the 2011-2012 school year, at an annual salary of \$43,624, which will be prorated. Mr. Lacombe is replacing Mr. Gary Miles while he is on Sabbatical Leave.

Non-Instructional

Marsha Jones as a special needs assistant position at Kissel Hill Elementary School, effective January 18, 2012, at the rate of \$9.30 per hour for 4.0 hours/day – 20.0 hours/week. Ms. Jones is replacing Michelle Long who transferred to Lititz Elementary School.

Susan Kirk as a food & nutrition services assistant at Lititz Elementary School, effective January 18, 2012, at the rate of \$9.00 per hour for 4.0 hours/day – 20.0 hours/week. Ms. Kirk is replacing Kimberly Shoenberger who transferred to another position.

Rodney Matthews to a building services position at Kissel Hill Elementary School, 8 hours/day – 40 hours/week at the rate of \$9.65 per hour, effective 1/18/2012. Mr. Matthews is replacing Victoria McKee who retired from this position.

Ian Gebhard to a building services position at Kissel Hill Elementary School, 4 hours/day – 20 hours/week at the rate of \$9.45 per hour, effective 1/18/2012. Mr. Gebhard is replacing Patricia Polt who had a change of status.

Extra-Duty

Melissa R'kingsley as musical drama director (Spring) at Warwick High School for the 2011/2012 school year, at the salary of \$2,664.00. Ms. R'kingsley is replacing Dean Sobon and Lauren Loercher who resigned.

Nicholas Cyr as Drama Lighting Technician-Fall at Warwick High School for the 2011/2012 school year, at the salary of \$1,337. Mr. Cyr is replacing Nathan Gray who resigned.

Nicholas Cyr as Musical Lighting Technician at Warwick High School for the 2011/2012 school year, at the salary of \$1,337. Mr. Cyr is replacing Nathan Gray who resigned.

Marty Meier, as Head Teacher – technology education at Warwick Middle School at a salary of \$450, effective 2nd semester 2011/2012. Mr. Meier is replacing Jeff DuBosq who resigned from this position.

Volunteer Coaches

It is recommended that the Board approve the following individual as a volunteer coach for the 2011/12 athletic season.

Cyndy Michel

Independent Volunteers

It is recommended that the Board approve the following individuals as independent volunteers for the 2011/12 school year.

Ryan Hoyer
Brian Kerstetter
Lorie Kerstetter
Renee Reinfried
Margaret Stine

Substitute Teachers and Assistants

It is recommended that the Board approve the election of the following individuals as substitutes, effective December 21, 2011, until they submit their resignation or have their active status changed by the district.

Teachers

Joseph Lacombe
Robert Stewart

Support Staff

Annette Swartz
Terry Pfautz

Guest Teachers

Kevin Krause
Cornelia Minney
Walter Poyck
Carol Sagun

2. TRANSFERS/CHANGE OF STATUS

It is recommended that the Board approve the transfer of the following individuals.

Instructional

Jonathan Olshan from English teacher at Warwick High School to a Language Arts teacher at Warwick Middle School, effective the 1st day of the 2nd semester of the 2011/2012 school year. Mr. Olshan is replacing Lija Stoltzfus who resigned.

Paul Castellitto, long term substitute in social studies at Warwick High School, effective 1st day of the 2nd semester of the 2011/2012 school year until 2/21/2012 or as determined by administration.

Mr. Castellitto is replacing Mr. Curt Morris who retired.

Non-Instructional

Mrs. Sylvia Michelle Long from special needs assistant at Kissel Hill Elementary School, 4.0 hours/day to special needs assistant at Lititz Elementary School, 6.0 hours/day, effective 1/2/2012. Mrs. Long is replacing Terry Pfautz, who resigned.

Patricia Polt from Food & Nutrition Services Assistant, 4 hours/day at Warwick Middle School and Building Services Assistant, 4 hours/day at Kissel Hill Elementary School to Food & Nutrition Services Assistant, 8 hours/day at Warwick Middle School, effective 1/20/2012. Ms. Polt is replacing Anna Magno who resigned.

3. LEAVE OF ABSENCE REQUESTS

It is recommended that the Board approve the following leave of absence requests.

Ms. Consaundra Patterson is in need of an unpaid leave of absence from 12/1/11 through 1/6/12 due to medical circumstances. Her planned return-to-work date is 1/9/12, pending release from her doctor.

Melissa Reifsnyder has been previously approved for FMLA leave for child care beginning 11/11/11 through 2/10/12. She is requesting an unpaid leave for child rearing from 2/13/12 to the beginning of the 4th marking period.

Kathleen Derr has been previously approved from FMLA beginning 3/29/11 through 6/20/11 and an unpaid leave of absence from 6/21/11 through 1/2/12. Ms. Derr is again requesting an extension of her unpaid leave of absence from 1/2/2012 through 2/29/12 due to not being released by her physician.

4. BOARD POLICY REVISIONS

It is recommended that the Board approve, as a second reading, the following new policy and existing policy revisions. **ATTACHMENT #1** (Copies of the policies may be viewed in their entirety at the Superintendent's office during normal business hours.)

New Policy

252 - Dating Violence

Revised Policies

201 - Admission of Students
227 - Controlled Substances/Paraphernalia
302 - Employment of Superintendent and Assistant Superintendent
304 - Employment of District Staff
305 - Employment of Substitutes
306 - Employment of Summer School Staff
307 - Student Teachers/Interns
309 - Assignment and Transfer
317 - Conduct/Disciplinary Procedures
333 - Professional Development
701 - Facilities Planning
705 - Safety
818 - Contracted Services
916 - Volunteers

5. PRELIMINARY BUDGET ADOPTION

It is recommended that the Board approve the preliminary adoption of the 12/13 Warwick School District Budget in the amount of \$62,946,550 a 4.94% budget increase. The proposed tax increase for the budget equals 0.9 mills (5.03%) which would set the millage rate at 18.8 mills. **(NOTE: The Finance & Legal Committee supports the recommendation to adopt this preliminary budget.)**

Information from the Superintendent

COMMITTEE REPORTS

Student Representative

Building and Property Committee

The Building and Property Committee met on January 9, 2012. The Committee had no recommendations for the Board.

Education Committee

The Education Committee met on December 12, 2011. Miss Abigail Barthe reported on student activities. Dr. Keith Floyd, discussed the draft of the K-12 Movie Guidelines and K-12 Lesson Planning Guidelines. The Committee had no recommendations for the Board.

Finance and Legal Committee

The Finance and Legal Committee met on Thursday, January 12, 2012. The Committee makes the following recommendation to the Board:

1. It is recommended that the Board approve the proposed Lancaster County Career & Technology Center 2012/2013 General Fund Budget (\$17,832,000) as presented on [ATTACHMENT #2](#). A copy of this budget was presented at the Committee of the Whole meeting.
2. The Board approve 11-12 Budget Transfers (\$136,755) as presented on [ATTACHMENT #3](#).
3. The Board approve a tax abatement request (5 parcels along Crosswinds Drive) for the 09/10, 10/11, 11/12 fiscal years (less than \$45 total) as presented on [ATTACHMENT # 4](#).
(NOTE: When final development of this area was approved, these very small tracts of land were not transferred from the developer to the land owner thus creating orphaned parcels. No one has paid the taxes due to lack of ownership. Warwick Township will draft legal documents to transfer the parcels to the adjacent land owners in 2012.)

Student Activities Committee

The Student Activities Committee met on Thursday, January 12, 2012. Miss Abigail Barthe reported on student activities. The committee makes the following recommendations to the Board:

1. It is recommended that the Board approve the following Sunday use of facilities requests:
 - A. The Warwick Field Hockey Parents Association to use turf football stadium 14 on January 22, 2012 from 2:00 to 4:00 p.m. and on January 29, 2012 and February 5, 2012 from 1:30 to 3:30 p.m. to practice for the Disney Classic.

- B. The Lititz Youth Soccer Club to use the JB gym/auditorium on February 19 & 26, 2012 from 1:00 p.m. to 7:00 p.m. for the USSF licensed soccer coaching course.
 - C. The LL League Softball Officials to use the HS large gym for a practice clinic on March 11, 2012 from 1:30 to 3:30 p.m.
 - D. The Warwick Football Parents Association to use multi-purpose field 3 and running track field 12 from April 1, 2012 through May 6, 2012 from 1:00 to 5:00 p.m. for spring flag football.
2. It is recommended that the Board approve the following overnight/out-of-state field trip request:
- A. High School students and staff to Central York HS from January 13, 2012 to January 14, 2012. Students will participate in the PMEA District 7 Lower Band Festival.
 - B. High school students and staff to visit New York City, NY on May 11, 2012. Students will visit several historical sites including the 9-11 Memorial and Ellis Island.

Executive Session / Personnel Committee
Labor and Management Committee
Lititz Community Center Representative
Legislative Committee
IU Representative
Lancaster County Career and Technology Center Representative
Lancaster County Academy Representative

PRIOR BUSINESS

NEW BUSINESS

INFORMATION

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

ADJOURNMENT